

Kawartha Pine Ridge District School Board

**Student Transportation Subsidy Application Form
For Experiential Learning**

All students should be able to participate in work experience programs with minimal financial setback. Some financial barriers to participation are extra high costs associated with transportation costs.

This form is to be used for transportation costs incurred through the Experiential Learning program. This form should be completed and submitted at the beginning of each semester to the Co-operative Education Department Head for approval.

As the support budget is limited, the maximum subsidy possible is \$200 per student.

Student Name: _____ **Date:** _____

Street Address: _____

City: _____ **Postal Code:** _____

School: _____ **Placement:** _____

Student Signature

Parent/Guardian Signature (under 18)

FUNDS REQUESTED

Student Mileage Expenses		Bus or Other Travel Expenses (provide receipts)	
# of kms/day		City/Transit Bus Pass Cost	
# of days (as per timesheets)		# of days/months for Bus Pass	
Total Kilometres		Total Bus Costs	
x km rate (.10/km.)		Other expenses (Explain)	
Total Mileage Expense		Total Travel Expense	

Total Amount Approved \$ _____

Transportation Account Code # _____

Teacher Signature

Principal Signature

A final copy of the subsidy application is to be submitted with receipts to the KPRDSB, Accounts Payable Dept. A copy of this form is to be kept in student's co-op file.